### ASSESSMENT & REPORTING POLICY



#### **RATIONALE**

Salvado Catholic College is committed to providing the highest quality teaching and learning programs for its students. The approaches to teaching and learning at Salvado Catholic College aim to nourish the learning journey of each individual child in a safe environment to help them reach their full potential as engaged learners, developing the skills to work collaboratively and be lifelong learners. Assessment of student learning is an integral part of the teaching and learning cycle at Salvado Catholic College.

### **PROCEDURES**

Salvado Catholic College implements the Pre-Primary to Year 10 Western Australian Curriculum in accordance with:

- The Policy Standards for Pre-Primary to Year 10: Teaching, Assessing and Reporting
- The Principles of Learning, Teaching and Assessment detailed within the Outline

# In relation to Kindergarten:

- Belonging, Being and Becoming: The Early Years Learning Framework (EYLF) describes the
  principles, practices and outcomes essential to support and enhance young children's learning
  from birth to five years of age, as well as their transition to school
- The Kindergarten Curriculum Guidelines guide educators to develop Kindergarten curriculum for Western Australian children. It draws from the key ideas and related content from the EYLF to construct curriculum to ensure that all children in Kindergarten experience quality teaching and learning (School Curriculum and Standards Authority, 2016)

# **DEFINITIONS**

Different forms of assessment have different purposes. Assessment of student learning (summative assessment) involves assessment procedures that aim to determine students' learning at a particular time. Assessment for learning (formative assessment) involves a range of informal and formal assessment procedures used by teachers during the learning process in order to improve student attainment and to guide teaching and learning activities. (School Curriculum and Standards Authority, 2016)

**Assessment:** is the process of gathering information about students and their learning, and using the data gathered to make judgements about achievement, in terms of agreed standards. This information forms the basis of planning for teaching and learning. (School Curriculum and Standards Authority, 2016)

**Reporting:** is the process of formally and informally communicating student achievement to parents, carers and students. (School Curriculum and Standards Authority, 2016)

### **PRINCIPLES**

Assessment at Salvado Catholic College is ongoing, fair and educative, and occurs in a variety of forms. The assessment of student learning is used to inform whole school curriculum planning, including approaches to literacy and numeracy instruction.

Assessment of student learning is based on the following principles:

- Assessment is carefully constructed to enable judgements to be made about students' progress in ways that contribute to ongoing learning. Valid and ongoing assessment enables teachers to plan programs that challenge students to go beyond what they already know, understand and can do.
- Assessment provides feedback that assists students in learning and informs teacher planning. Assessment is comprehensive and balanced across various domains of learning. It also provides opportunities for students to learn to assess and evaluate their own learning in a way that further extends that learning.
- Assessment takes into account the diverse needs of students and their varied learning styles. It is based on the integration of a range of types and sources of evidence.
- Assessment leads to both informative and informed reporting. Teachers provide an accurate summary of the formative and summative assessment information collected for each student in their care based on judgements of student achievement that are sound and reliable.
- Assessment leads to school-wide evaluation processes. Assessment assists teachers and school leaders to understand current and past student achievement levels, to be explicit about targets for improvement and to be explicit about how progress towards those targets will be monitored.

#### **ORGANISATION**

#### **Student Assessment**

Students at Salvado Catholic College undertake formalised assessments throughout the year, including but not limited to:

- Speech and OT Screening (Kindergarten)
- On-Entry Assessment [OLI] (Pre-Primary)
- Maths Assessment Interview [MAI] (Pre-Primary Year 3)
- Observation Survey (Year 1 and Year 2 for students under RR 20)
- South Australian Spelling Test (Year 1 Year 3)
- Running Records (Pre-Primary Year 3)
- Letters and Sounds Screening
- PAT-R Comprehension, PAT Maths and PAT Vocab
- Bishops' Religious Literacy Assessment (Year 3)
- NAPLAN (Year 3)
- Brightpath Moderation Oral Narrative/Writing

### **Reporting on Student Achievement**

The purpose of reporting, both formal and informal, is to communicate student achievement and progress as well as to provide recommendations for future learning. At Salvado Catholic College we report to parents and carers in relation to the achievement of students in Pre-Primary to Year 3 in terms of the Western Australian achievement standards.

## Reporting is provided:

- Formally, in an end of semester report using a five-point scale. The components of the formal report will meet the Policy Standards for Pre-Primary to Year 10: Teaching, Assessment and Reporting
- *Informally*, throughout the year in a variety of ways and for a variety of reasons, including parent-teacher meetings and open nights
- As requested from the student's parents/carers, providing information on how a student's achievement compares with the student's peer group at the school

# Salvado Catholic College will:

- disseminate to parents/carers the reports from national and statewide assessments and, as appropriate, provide opportunity for discussion between teachers and parents/carers
- submit to the School Curriculum and Standards Authority, when requested, end of Semester Two
  achievement descriptors/grades for individual Pre- Primary to Year 10 students

## **Grading Scale for Semester Reports**

Reports are designed to provide, in plain language, an accurate and objective assessment of a student's progress and achievement. The grading scale will outline a student's knowledge, understanding and skill level within the nine Learning Areas and reflects a student's achievement for work undertaken during a particular semester.

The five-point grading scale for semester reports is as follows:

## Pre-Primary:

- A The student demonstrates exceptional achievement of what is expected for this year level
- **B** The student has **exceeded** what is expected for this year level
- **C** The student demonstrates **expected achievement** for this year level
- **D** The student is **working towards** what is expected for this year level
- *E* The student has *not yet demonstrated* what is expected for this year level

#### Year 1 to Year 3:

- A The student demonstrates excellent achievement of what is expected for this year level
- **B** The student demonstrates *high achievement* of what is expected for this year level
- C The student demonstrates **satisfactory achievement** of what is expected for this year level
- **D** The student demonstrates *limited achievement* of what is expected for this year level
- *E* The student demonstrates *very low achievement* of what is expected for this year level

## **Reporting Cycle**

Term One: Compulsory Parent-Teacher Meetings

Case Conference Meetings for Parents/Carers of Students on an ILP/IEP

Term Two: Individual Student Report at End of Semester

Portfolios/Work Sample Books

Term Three: Parent-Teacher Meetings (as required)

Open Night/Learning Journey

Case Conference Meetings for Parents/Carers of Students on an ILP/IEP

Term Four: Individual Student Report at End of Semester

Portfolios/Work Sample Books Kindergarten Parent Feedback

Parent-Teacher Meetings may be initiated by either parents/carers or teachers on a needs basis throughout the year.

# ADDITIONAL SUPPORT AND ALTERNATIVE REPORTING

Some students may receive additional support from Specialist Support Staff for Literacy, Numeracy, English as an Additional Language/Dialect (EALD) and/or Students with Disabilities. In these instances, a student may have an Individual Learning Plan (ILP) or an Individual Education Plan (IEP). For these students, schools will report on a student's progress/achievement in terms of the modified curriculum in consultation with Parents/Carers.

# **APPENDICES**

Salvado Catholic College Student Assessment Schedule 2017 Salvado Catholic College Reporting with WA Curriculum 2017

Originally Released	Date For Review
2017	2019