



Salvado
Catholic College

PEACE. JUSTICE. COMPASSION

Annual School Improvement Plan

Version: One

Person/s responsible for update: M.Munro

Date: 15.3.2017

1.System Strategic Direction	2.SMART Goals <i>Specific, Measurable, Achievable, Result Oriented, Timed</i>	3.Strategies to Achieve the Goal	4.Links <i>Strategic Plan, QCS, Evangelisation Plan, NQS, Curriculum Plan</i>	5.Responsibility <i>Who is responsible to deliver and when?</i>	6.CEWA Support <i>And other key services</i>	7.Success Indicators <i>To be reported on in Annual School Report</i>
Learning: Leadership Formation Transforming our people to lead outstanding Catholic communities	To further develop a framework/culture of shared leadership and roles throughout SCC	Formation of teams and role descriptions that align with Strategic Plan	Strategic Plan Curriculum Plan QCS 303, 305	All Staff Distributed Leadership teams/roles		Assigned co-ordinator roles and committees for Learning Areas and other school initiatives in line with the College Strategic Plan
	To make an informed decision regarding the planned framework for Student Wellbeing at Salvado Catholic College	Keeping Safe: Child Protection Curriculum Staff to spend time looking at various initiatives (eg. Kids Matter) as possible pathways for enhancing and supporting student wellbeing Develop and implement whole school Positive Behaviour Support Plan & Individual Behaviour Support Plan Implement Making Jesus Real Staff Professional Development - Code of Conduct	QCS 402 NQS QA2 Evangelisation Plan	All Staff	Jenny Mair-Wieman (CEWA Psych. Team)	Staff Professional Development folder on SCC share drive Implementation of MJR <i>To commence Term 2</i> Implementation of PBSP Code of Conduct to be lived out within College community Formation of student wellbeing co-ordinator role/team
	To analyse the data collected and use the information to determine the	Student Assessment Schedule to be revised Relevant ongoing Professional Learning opportunities and sharing of staff Professional Learning on	Curriculum Plan QCS 302	Classroom Teachers Support Teacher (M.Bradshaw)	Christine Pitman (CEWA SSC)	Review & revise Curriculum Plan 2016-2017 based on student assessment data collected in 2016 <i>Draft to be completed by</i>

	focus of our Curriculum Plan	shared drive Implement Individual Learning Plans/Individual Education Plans			Sarah Burroughs (CEWA SWD Consultant)	<i>Term 1 2017</i> Evidence of student progress based on goals set in ILP/IEPs
	To use and action the data collected to support individual student needs	Teacher/Support programs to identify and focus on the needs of all students during allocated Literacy and Numeracy dedicated time Development and use of Student Profiles for students identified as having individual needs Staff to investigate Bright Paths as a tool for moderation	Curriculum Plan QCS 302 NQS 1.2.1 Strategic Plan	Classroom Teachers Support Teacher (M.Bradshaw)	CEWA Literacy and Numeracy Consultants	Whole staff to analyse assessment data/results during Staff Collaboration Meetings Regular review of goals set in ILP/IEPs <i>At least twice a year</i>

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Engagement: Early years learning and care Partnering across communities to provide the best opportunities for young families	Provide Parent Education	Literacy & Numeracy Strategies Orientation Parent workshops Parent information evenings	QCS 202	All Staff Parents	School Health Nurse Jenny Mair-Wieman (CEWA Psych Team)	Increased percentage of parent follow up/action from teacher referrals to external providers Decreased student absence rates
	Engage parents in their child's learning journey	Classroom Parent Help, Catering, Bookclub, Friends of Salvado, Mission Market, Harmony Week AGM (Annual report) Parent information/orientation meetings and workshops Use of SEQTA for communication and reporting	QCS 201	All Staff Parents		Parent Information Night Communication – emails, texts, etc. eNewsletter Curriculum Conversations Increased Parent Survey feedback
	To further enhance students' knowledge & experience of Catholic traditions	Continue to teach various prayers & Catholic traditions Celebrate the Mass Provide opportunities for parents to engage in Catholic traditions through Prayer Services, Prayer Assemblies, Masses Parent workshops – eg. First	Evangelisation Plan QCS 102	All Staff Fr Kaz	CEWA Religious Education Team	Prayer Services/Prayer Assemblies Masses Salvado Day Mission Market eNewsletter – Faith Formation RE Letters – Unit of Work

		<p>Penance Sacrament preparation & participation</p>				<p>Parent attendance at Parent Workshops Revise Evangelisation Plan <i>Semester One 2017</i></p>
	<p>To report to parents and keep them informed in relation to their child's academic and social progress</p>	<p>Teacher/Parent Interviews Work Sample Folder Continue eFolio (eg. Seesaw) use as means of reporting student learning to parents Written Reports – Framework on SEQTA Learning Journey Parent Information Handbooks</p>	<p>NQS QA6 QCS 201</p>	<p>All Staff</p>	<p>SEQTA Peter Hazebroek (SEQTA) Key Teacher ICT</p>	<p>Increased use of SEQTA by staff as a means of reporting student progress</p>

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Accountability Health and wellbeing of students and staff Providing learning environments where everyone feels safe and can flourish	To continue to build a strong knowledge of the students in our care	Analyse data to allow student knowledge to be developed Continue to develop knowledge and use of SEQTA as a tool for recording pastoral care notes Develop a set of protocols regarding what is and is not involved in pastoral care notes Effective communication strategies for parents allowing promotion of a safe and secure learning environment	Curriculum Plan Evangelisation Plan QIP Aboriginal Education Plan QCS 402	All Staff Kasey Atwell – Medical records on SEQTA	Christine Pitman (CEWA SSC)	All relevant student information will be placed on SEQTA <i>By the end of 2017</i> Develop parent/student profile to be distributed at commencement of the 2018 school year Parent/student goal setting form
	To develop a shared belief and understanding about student learning	Staff Collaboration Meetings – focus on specific Learning Areas and content Staff to share professional learning on shared drive Student assessment data based on Student Assessment Schedule to be centrally stored	QCS 303, 305 Curriculum Plan QIP Early Years Positional Statement	All Staff Support Teacher (M.Bradshaw)	Christine Pitman (CEWA SSC) Jenny Mair-Wieman (CEWA Psych Team)	Develop a student profile form to distribute to parents at commencement of school year
	To develop a shared belief and understanding of staff expectations	Continue to implement staff dress code Revise & update Staff Handbook outlining expectations and duties Revise & update Parent Information Handbook and Class Information	QCS 305	All Staff		Staff follow dress code Handbook is published and utilised by staff Board and parents utilise Parent Handbook

		Handbook Review Crisis Management Plan Create a Staff Performance & Development Framework based on AITSL standards Staff Professional Development - Code of Conduct				Quality conversation regarding teacher performance and possible professional learning opportunities Staff to participate in Professional Development for Code of Conduct to be lived out within College community
	Data collection and storage of student information	Continue to develop staff knowledge of the capabilities of SEQTA as a tool for recording/storing information	Curriculum Plan QCS 302	All Staff	Peter Hazebroek	Assessment data to be saved into staff share drive (Hard copies to be stored in student files in locked filing cabinets) <i>Week 10, Term 4</i>
	To finalise Stage 2 plans in preparation for the build in 2018 and continue planning future build stages	Working with CEWA Resource Team Liaising with PGA architects Advertising by Salvado Catholic College and CEWA Collection of expressions of interest Establish a maintenance schedule for Salvado Catholic College	Strategic Plan QCS 304		College Principal CEWA Resource Team Architects PGA	Share Stage 2 and future build plans with the College Community Commencement of Stage 2 build <i>By the end of 2017</i> Database of expressions of interest for secondary schooling for 2021 and beyond

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<p>Discipleship</p> <p>Educating at the margins</p> <p>Engaging with the most vulnerable and marginalised in our society</p>	<p>To continue to develop a nurturing community within our school</p>	<p>Invite parents and families to community events such as Prayer Services and Masses</p> <p>Provide opportunities for parent help both in and out of the classroom</p> <p>Friends of Salvado to promote parent involvement in various College initiatives eg. Community Sundowner</p> <p>St Vincent de Paul Appeal</p>	<p>Evangelisation Plan</p> <p>QIP</p> <p>QCS 201, 202</p>	<p>All Staff</p> <p>Fr Kaz</p>		<p>Increased parent involvement in community and whole College events</p> <p>Friends of Salvado proactive in planning/coordinating various community events</p>
	<p>Promote a Catholic education for all</p>	<p>Principal to discuss fee payment schedule for those unable to afford fees at enrolment interviews as needed</p> <p>Regular College tours to be conducted in the interests of increasing enrolments</p> <p>Promote College within the local community</p>	<p>Evangelisation Plan</p>	<p>All Staff</p> <p>Fr Kaz</p>		<p>Increased enrolments</p> <p>Advertise in local media</p>
	<p>Continue to develop and implement a Salvado charism within the College</p>	<p>Engage the school community in the Catholic Liturgical calendar</p> <p>Continue to promote a Salvado charism to the school community</p> <p>Promote Lent and Christian Service action to the students and community through Making Jesus Real</p> <p>Celebrate cultural events such as</p>	<p>QCS 102</p> <p>Evangelisation Plan</p> <p>School Wide Positive Behaviour Support Plan</p>	<p>All Staff</p> <p>Fr Kaz</p>	<p>CEWA Religious Education Team</p>	<p>Bishops Literacy Test – Year 3 Term Three 2017</p> <p>Students model the core values of the Salvado Catholic College motto in various settings across the College</p> <p>Make Jesus Real</p>

		<p>Harmony Week, Mission Market, NAIDOC Week etc.</p> <p>Involving children in daily prayer</p> <p>Develop and implement school wide Positive Behaviour Support Plan</p> <p>Develop Faith, Story and Witness for new staff</p> <p>Further develop New Norcia connection</p>				<p>Salvado Award ('Dom' the bear)</p> <p>Planning of whole College event in relation to New Norcia</p>
	<p>To continue to build Parish and College relationships</p>	<p>Students to attend Mass at St Francis Xavier eg. Assumption Mass</p> <p>Fr Kaz to conduct class visit at teacher's request</p> <p>Promote Parish Family Masses within the College community</p> <p>Advertise weekend Masses at St Francis Xavier</p> <p>Promote Parish events in eNewsletter</p> <p>Contribute to Parish bulletin</p> <p>Invite Parish to Salvado Catholic College events</p> <p>Salvado Catholic College students to participate in Parish Sacramental Programs</p>	<p>Evangelisation Plan</p> <p>QCS 102</p>	<p>All Staff</p> <p>Fr Kaz</p> <p>Helen Lesniak (Pastoral Assistant)</p> <p>Sr Lisette (Schoenstatt Shrine)</p>		<p>Increased attendance by College families at Parish Family Masses</p> <p>Increased number of student Baptisms</p> <p>Schoenstatt Shrine excursion</p> <p>Appointment of Parish Board representatives</p> <p>Salvado Catholic College to contribute to Parish Newsletter every three weeks</p>